

BYLAWS

OF

Bison Baseball Backers

A Colorado Nonprofit Corporation

ARTICLE I

NAME AND PURPOSE

Section 1.1 NAME The name of the organization shall be Bison Baseball Backers (B³) and will be located as set forth in the Articles of Incorporation of the Corporation.

Section 1.2 PURPOSE B³ is a voluntary, 501(c)3 non-profit organization formed to support the Vista PEAK High School Baseball Team and all of its activities in a manner consistent with school policies. In addition, baseball players (defined as incoming freshman through senior) constitute an Auxiliary to B³ which includes players from the past season until the new teams are formed. At that point, the players selected for the new season's teams form the Auxiliary. An Auxiliary is defined as an association or organization which is subsidiary to another organization; is subordinate to the organization to which it is subsidiary; has as its primary purpose the support and assistance, particularly by donations and volunteer services, of the organization to which it is subsidiary; formally recognized as an adjunct by the organization to which it is subsidiary. Members of the Auxiliary have no voting rights, but are invited to attend B³ meetings at any time and may be required to attend, from time to time.

Section 1.3 MISSION STATEMENT The Bison Baseball Backers is established as a membership program to encourage parent and community support in developing a dynamic baseball program at Vista PEAK High School. B³ feels strongly that parent and community involvement during the school years can be a key to the success of each student athlete. Funds raised by B³ will be used to enhance the Vista PEAK High School baseball program. Funds will be used for, but not limited to, the following: field improvements and maintenance, equipment, tournaments and baseball banquets.

ARTICLE II

MEMBERS AND VOTING

Section 2.1 MEMBERS All families, friends and community supporters of Vista PEAK baseball players may be members of the organization. Members of the organization will be defined as any individual and/or business that agrees to be active participants and volunteers, will support the organization in its purpose and have contributed their annual dues.

Section 2.2 MEMBERSHIP The booster club membership shall run from the day it was purchased and last for a full year (365 days). An annual membership fee will be determined each year for individuals, families and businesses. The membership fee structure shall be determined at the November meeting by majority vote of the members present. Membership includes free entry into all home games and home tournaments of Vista PEAK High School baseball teams. Members in good standing, 19 years of age and older, shall have the privilege of the floor at meetings, the privilege of voting, the privilege of holding office, and serving as a committee chair.

Section 2.3 MEETINGS AND VOTING B³ values the active participation as well as the time commitment of its members. Members shall meet monthly or as often as the membership deems necessary. The decision-making authority shall remain with the membership at large with all decisions made by a show of hands, unless an electronic format or secret ballot is requested and agreed upon. The members in attendance at each publicized meeting shall constitute a quorum for the purpose of conducting B³ business, with no fewer than 4 members present. All members shall be notified by email, telephone or newsletter of regular meetings no later than seven days prior to each meeting, except in cases of emergency or short-notice meetings. In these cases, members shall be notified as soon as possible. All meetings are declared to be public meetings and are open to the general public at all times.

Section 2.4 VOTES An individual membership has 1 vote, family membership carries 2 votes and they must be present to cast their vote. Business memberships also receive 1 vote. If someone has an individual membership as well as being the representative for a business membership, they can cast 1 vote for each. In order to cast a vote, a person must be a member in good standing for 4 weeks prior to the vote.

ARTICLE III

OFFICERS AND EXECUTIVE COMMITTEE

Section 3.1 OFFICERS The officers of B³ shall consist of President, Vice President, Treasurer, Secretary and Concessions Manager.

(a) President The President shall be the active head of B³ and shall preside over all meetings. The President shall perform such other duties as usually pertain to the office of the President or as directed by the Board, such as setting agendas and coordinating with school administration.

(b) Vice President The Vice President shall assist the President at all times with respect to special assignments or committees. In the absence, inability or resignation of the President, the Vice President shall assume the duties of the President. The Vice President shall also perform other duties as usually pertain to the office or as directed by the Board.

(c) Secretary The Secretary shall maintain a record of proceedings of all meetings, keep records of attendance, papers, documents, and maintain official correspondence.

(d) Treasurer The Treasurer shall provide direction on all financial matters. The Treasurer shall receive all funds paid to B³, deposit same in the official depositories and disburse same. Treasurer shall keep a record of all monies received and paid out as well as all disbursements and receipts. The Treasurer shall sign all disbursement requests. Treasurer shall keep books of accounts of the organization and shall prepare a monthly financial report at the monthly meetings and at such other times as the President, Coach or Executive Committee may request. The Treasurer shall keep records of all memberships and send out renewal information in a timely manner. Treasurer shall be responsible to file all tax returns, reports and other information that are required by law or otherwise deemed necessary.

(e) Concessions Manager The Concessions Manager shall be responsible for managing the concessions stand as well as making sure it is stocked. The Concession Manager will also chair the Concessions committee.

Section 3.2 EXECUTIVE COMMITTEE The Executive Committee shall consist of all officers and the head baseball coach or their designee.

(a) DUTIES The Executive Committee shall determine policies and activities of B³, take council with committees, and have general management duties pertaining to Bison Baseball Backers. All action taken by the Executive committee will only concern the role, function and activities of B³. The Executive Committee shall meet at the call of the President or Head Coach. A majority of the members of the Executive Committee shall constitute a quorum, and all action of the Executive Committee shall be by majority of those members present at any Executive Committee meeting.

Section 3.3 ELECTION OF OFFICERS Nominations and volunteers for officers shall be made either from the floor during the regular August meeting or they can be submitted via email to the Bison Baseball Backers email. When nominations are made, the person nominated must accept the nomination to be put on the ballot. The Head Coach has the power to veto any nomination. The election itself shall be held via Survey Monkey (or something similar) between nominations at the August meeting and before the September meeting takes place. The person, in each category, that receives the most votes shall be elected. Election results will be announced at the regular September meeting. The previous and newly elected board shall transition by October 1 so that the new board members are ready to take over by the next regular board meeting.

Section 3.4 REMOVAL OF AN OFFICER Any officer may be removed from office by a two-thirds vote of the members present, after the officer is afforded an opportunity to be heard at a regular meeting called for that purpose.

Section 3.5 VACANCIES Any director may resign at any time by giving written notice to the President or to the secretary of Bison Baseball Backers. Such resignation shall take effect at the time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. A vacancy in any office shall be filled by the Board of Directors in accordance with the provisions of Section 3.3.

ARTICLE IV

COMMITTEES

Section 4.1 STANDING COMMITTEES The B³ shall have the following Standing Committees:

MEMBERSHIP

FUNDRAISING

CONCESSIONS

FIELD AND FACILITIES

PROMOTIONS/GEAR/SWAG COMMITTEE

BANQUET/SPECIAL EVENTS

Section 4.2 COMMITTEE CHAIR Each committee shall have a chair, selected by agreement among the members of the committee or, in certain cases, appointed by the Head Coach.

Section 4.3 DUTIES OF STANDING COMMITTEES

(a) MEMBERSHIP to initiate and coordinate efforts to increase the membership and maintain contact with current members.

(b) FUNDRAISING - to devise plans to raise money for Vista PEAK Baseball Boosters Club. This could include working with the other committees as well as private businesses.

(c) CONCESSIONS - to manage all concession related business including but not limited to scheduling, maintaining equipment and supplies.

(d) FIELD AND FACILITIES - to organize and support care and maintenance of the baseball facilities in coordination with the Head Baseball Coach.

(e) PROMOTIONS/GEAR/SWAG COMMITTEE – Manage the B³ products including team stores, yard signs, etc. and work with the team(s) and coaches to develop and distribute items.

(f) BANQUET/SPECIAL EVENTS - to plan and implement the details of an annual banquet, senior night and any other special events throughout the year.

Section 4.4 OTHER COMMITTEES Other committees, to include possible sub-committees of the Standing Committees, will be formed as necessary to accomplish the objective and fulfill the responsibilities of B³. Committees may involve as many people as appropriate who can assist in the assignment(s).

Section 4.5 SCHEDULE Committees set their own meeting schedule (dates and times) to accomplish their specific assignment(s).

Section 4.6 COMMITTEE REPORTING Committees shall report their status to the Executive Committee throughout the year on a periodic basis, as requested.

ARTICLE V

DISTRIBUTION OF FUNDS

Section 5.1 DISTRIBUTION OF FUNDS Request for the distribution of funds to purchase merchandise, pay for services and supplies, or for other valid B³ purposes shall be submitted to the Treasurer for consideration. The Treasurer and at least one other officer must sign approved requests.

The Head Coach may, as he feels necessary, submit a budget for specific purposes (i.e., field maintenance) to be approved by B³. The “fund” will be established and maintained, within the ability of B³ to maintain it, for the current membership year, as defined above. In addition, a Petty Cash Fund, in the amount of \$250.00, shall be paid to the Head Coach and replenished, upon production of receipts, to allow for last-minute purchases (i.e., chalk, baseballs, field drying agent). This Petty Cash fund shall be reconciled as disbursements are made and receipts provided, allowing the Head Coach to continually have \$250 at his disposal. Other expenses, not covered by the Petty Cash or budget discussed above, must be voted on by the membership. See Article II for information concerning voting.

ARTICLE VI

MICELLANEOUS PROVISIONS

Section 6.1 FISCAL YEAR The organization’s fiscal year will be the same as a calendar year, January 1 to December 31.

Section 6.2 EXECUTION OF CONTRACTS The President and Treasurer shall be authorized to

sign all legal and financial agreements, contracts or statements as authorized by officers. Except as authorized by these by-laws, no officer or member shall have the power to bind B³ by any contracts, engagements, pledge its credit or to render it liable pecuniary for any purpose or amount.

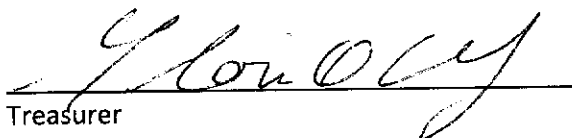
Section 6.3 COACHES All coaches, especially the Head Coach are welcome and encouraged to attend all B³ meetings. B³ expects everyone to conduct themselves in a responsible manner. At our meetings there will be no questioning the coach(es) about the decision(s) they made in regards to the team(s) or the player(s). Violation of this rule may result in the attendee being asked to leave the meeting. Repeat offenses (three or more) may result in the attendee being excused from all future meetings and/or removed as a Booster member.

Section 6.4 OWNERSHIP OF EQUIPMENT The title to any property, equipment or apparatus hereafter acquired by the B³ shall be owned by Bison Baseball Backers.

Section 6.5 CHANGES TO THE BYLAWS B³ Bylaws shall be reviewed annually at the May meeting. These bylaws may be altered, amended or repealed by the affirmative vote of a majority of the officers and members.

Section 6.6 DISSOLUTION OF THE ORGANIZATION B³ shall have an indefinite existence until dissolved as hereinafter provided. In the event of dissolution, the remaining balances of funds after all liabilities have been paid shall be allocated to the Fund 74 Baseball account at Vista PEAK High School or it can be transferred to future baseball booster club. In no case shall funds be disposed of in a manner inuring to the benefit of any member.

The undersigned hereby certifies that the foregoing Bylaws of Bison Baseball Backers were adopted October 23, 2017 to be effective as of October 23, 2017.


Treasurer